



Safety Manager

The responsibilities of a Safety Manager at Broadway Construction LLC include but are not limited to the following:

- Create and implement in office and jobsite specific workplace health and safety plans and procedures
- Evaluate and maintain health and safety practice and procedures for risk assessment and following legal guidelines
- Conduct accident prevention training and health and safety training
- Inspect jobsites and workplace for unsafe workplace conditions
- Investigate accidents and incidents to find cause and take prevention measures for further incidents
- Suggest solutions, improvements, and prevention steps for safety issues
- Actively pursue new clients for safety services.

In order to perform this job successfully, an individual must be able to effectively perform each duty listed above. The below requirements are a representation of the knowledge, skill, and/or ability required.

EDUCATION/EXPERIENCE

- BSc or BA in Safety Management or similar field or equivalent combination of technical training and/or related experience.
- Proficient in Microsoft Office Suite
- Ability to produce reports and write relevant policies and procedures
- Excellent organizational and motivational skills
- Excellent communication and interpersonal abilities
- Excellent knowledge of potentially hazardous materials or practices
- Proficient knowledge of legislation and procedures

LANGUAGE SKILLS: Ability to read, analyze, and interpret common scientific and technical journals, financial reports, and legal documents. Ability to respond to common inquiries or complaints from customers, regulatory agencies, or members of the business community. Ability to effectively present information to top management, public groups, and/or boards of directors.

MATHEMATICAL SKILLS: Ability to work with mathematical concepts. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

REASONING ABILITY: Ability to apply principles of logical or scientific thinking to a wide range of intellectual and practical problems. Ability to deal with nonverbal symbolism (formulas, scientific equations, graphs, etc.) in its most difficult phases. Ability to deal with a variety of abstract and concrete variables.

CERTIFICATES/LICENSES/REGISTRATION: Valid driver's license and clean driving record. Certificate in occupational health and safety. OSHA 500, 510, 511 a plus.

PHYSICAL DEMANDS

- Ability to stand $\frac{1}{3}$ - $\frac{2}{3}$ of the time.
- Ability to walk $\frac{1}{3}$ - $\frac{2}{3}$ of the time.
- Ability to sit $\frac{1}{3}$ - $\frac{2}{3}$ of the time.
- Ability to use hands to finger, handle or feel greater than $\frac{2}{3}$ of the time.
- Ability to reach with hands and arms greater than $\frac{2}{3}$ of the time.
- Ability to climb or balance $\frac{1}{3}$ - $\frac{2}{3}$ of the time.
- Ability to stoop, kneel, crouch, or crawl less than $\frac{1}{3}$ of the time.
- Ability to talk or hear greater than $\frac{2}{3}$ of the time.
- Ability to lift up to 50 pounds less than $\frac{1}{3}$ of the time.
- Close vision (clear vision at 20 inches or less) greater than $\frac{2}{3}$ of the time.
- Distance vision (clear vision at 20 feet or more) $\frac{1}{3}$ - $\frac{2}{3}$ of the time.

WORK ENVIRONMENT: Noise level in the work environment is usually moderate.

Regularly exposed to:

- Wet or humid conditions (non-weather) $\frac{1}{3}$ - $\frac{2}{3}$ of the time
- Work near moving mechanical parts $\frac{1}{3}$ - $\frac{2}{3}$ of the time
- Fumes or airborne particles less than $\frac{1}{3}$ of the time
- Toxic or caustic chemicals less than $\frac{1}{3}$ of the time
- Outdoor weather conditions $\frac{1}{3}$ - $\frac{2}{3}$ of the time
- Vibration less than $\frac{1}{3}$ of the time